IOWA STATE UNIVERSITY

Petition to Enroll for Independent Study

Name: ___________________________ Student ID #: ___________________________

Email Address: _____________________ Phone Number: __________________________

Graduate Business Degree Program: _____________________________________________

Project Adviser: ______________________ Department: ___________________________

Term: __________ Year: __________ Number of Credits: ______

Expected Date of Project Completion: __________________________________________

Project Title: __________________________

Please attach a brief description indicating the scope of the independent study project, research methodology, and deliverables.

Student Signature ___________________________ Date ______________

Project Adviser Signature ___________________________ Date ______________

Major Professor or Academic Adviser Signature ___________________________ Date ______________
Policies and procedures for completing the Petition to Enroll for Independent Study form:

1. The pedagogical intent of the Independent Study, 590, course is to provide an individualized project/research experience for students supported by a faculty member from the College of Business.

2. Students must check with their major professor or academic adviser to make certain independent study credit is permitted in their respective graduate degree program and on their program of study.

3. Each independent study must generate a research project and an academic paper under the direction and guidance of a faculty member. Only in exceptional circumstances should an independent study be used to substitute for a course in the student’s curriculum.

4. All graduate faculty members are authorized to supervise independent study projects; however, it is at the discretion of the faculty whether to agree to serve as a project adviser.

5. Students interested in pursuing an independent study are responsible for contacting a possible project supervisor. Student are expected to have a project idea(s) in mind before approaching a faculty member.

6. Students should register for 590 credit in the term in which the project is expected to be completed. Students may not register until the petition is signed by all parties. The completed form must be submitted to the Graduate Programs Office to obtain course registration information.

7. Employment and internships do not constitute in and of themselves a sufficient basis for 590 credit. Although work-related projects may be acceptable, compensation along with academic credit is not. The independent study project must be clearly above and beyond job responsibilities.