

Ima Cyclone

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PROFESSIONAL SUMMARY

Emerging finance professional with expertise in Excel, data analysis and relationship building. Seeking a challenging entry level position that requires knowledge of portfolio management and investment strategies.

EDUCATION

Iowa State University, Ames, IA

May 20XX

Bachelor of Science – Finance

- GPA **3.60/4.00**

Academic Honors

- Iowa State University Dean's List – 20XX-20XX
- Academic Scholarship, Iowa State Dance Team for top grades – 20XX-20XX
- Highest Merit, Student-Athlete Academic Award – 20XX

WORK EXPERIENCE

Merrill Lynch, Des Moines, IA

August 20XX – Present

Intern

- Develop, prospect and service existing client base
- Facilitate training meetings with external investment managers
- Audit weekly investment class for CFP examination
- Prepare appreciation workshops for approximately 250 clients
- Organize client snapshots

Bette Kiser, CPA, Ames, IA

January 20XX – May 20XX

Office Assistant

- Analyzed financial statements and utilized accounting software
- Assisted with client account reconciliations, account analysis and invoicing

INTERNATIONAL EXPERIENCE

Richmond University, London, England

Summer 20XX

American Institute of Foreign Study Program

- Attended weekly networking events with finance professionals and participated in company tours
- Cultivated communication and cultural awareness skills through travel interactions with international classmates

International Study Course, Madrid/Barcelona, Spain

Spring Break 20XX

Finance and Accounting Program

- Adapted to unfamiliar environment and embraced cultural differences through preliminary research and cultural workshops
- Conducted live case study to strategize data analytics integration for global finance firm

LEADERSHIP

Investment Group, Spring 20XX-Present

Finance Club, Fall 20XX-Present

Golden Key International Honor Society - Top 15 percent of class, Spring 20XX

Beta Beta Kappa Sorority, Fall 20XX-Present

- *Chapter Philanthropy Chair*, Fall 20XX
- *Presentation Co-Chair*, Spring 20XX

ISU Dance Team Member, Fall 20XX-Present

- *Assist with promotions, public appearances, and community events*