Research Bootstrap Grants (RBG)
College of Business
Iowa State University
(August 2016)

I. Purpose
- Encourage COB faculty research such that COB achieves higher research quality and productivity;
- “Bootstrap” a major study that significantly expands an established research stream or initiates a new stream of research.

II. RBG Amounts
- Maximum of $4,000 per grant;
- Grants in excess of the maximum may be awarded under special circumstances;
- Annual RBG budget of $60,000: maximum of $20,000 to be awarded each term (fall, spring, summer). However, exceptional cases may be considered.

III. Faculty Eligibility
- Only tenured and tenure track faculty are eligible;
- Limit one grant in any 12-month period, including joint grants with other faculty members, unless evidence is provided about the completion of previously funded projects;
- Prior awardees can apply again if they made satisfactory progress in accordance with the awardee requirements stated below in Section V.

IV. Use of Award
Allowable research expenses include, but are not limited to:
- Data collection/acquisition
- Travel directly related to the research project
- Specialized research equipment directly related to the project
- Student research assistants

The following are not allowable expenses:
- Faculty salaries
- Travel to conferences

RBG must be spent within 12 months of receipt (see table in Section VI).
V. Requirements for RBG Awardees

- Year 2 after award: Every awardee is required to do one of the following by the end of the second year to maintain eligibility for future RBGs:
  1) Submit her/his paper to one of the premier/high-quality journals as defined in departmental journal lists, or
  2) Submit a report explaining why the research results are not currently appropriate to submit to a premier journal and describing a strategy for maximizing the value of the result.

- The proposals accepted for funding will be made available upon request to faculty members interested in seeing examples of successful proposals.

VI. Proposal Submission and Evaluation

- Proposal: Maximum 3-pages, 12-point font, single-spaced, and 1-inch margin on all sides, including information on research problem, significance of research, anticipated contribution, data source, timeline, detailed budget and justification, and target outlet. The applicant should also provide a list of her/his representative publications.

- Faculty members who have received RBGs in previous two years should include in their proposals a brief appendix that describes what they accomplished with their most recent RBG, e.g., journal submissions, conference presentations, other presentations outside ISU, etc.

- Proposal Submission Dates and Timeline for Evaluation and Awardee Requirements

<table>
<thead>
<tr>
<th></th>
<th>Fall 2016</th>
<th>Spring 2017</th>
<th>Summer 2017</th>
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</thead>
<tbody>
<tr>
<td>Proposal deadline</td>
<td>October 28, 2016</td>
<td>March 17, 2017</td>
<td>July 14, 2017</td>
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<tr>
<td>Screening and recommendation</td>
<td>December 2, 2016</td>
<td>April 14, 2017</td>
<td>August 11, 2017</td>
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<td>Funds must be spent by</td>
<td>December 31, 2017</td>
<td>May 31, 2018</td>
<td>August 31, 2018</td>
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<tr>
<td>Year 2 Journal Submission</td>
<td>Fall 2018</td>
<td>Spring 2019</td>
<td>Summer 2019</td>
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- The Faculty Development Committee will:
  1) Evaluate each proposal on whether it merits funding support;
  2) Rank order the proposals and provide brief reasons of the ranking;
3) Send their recommendation to the Dean (and cc Associate Dean for Graduate Programs and Research) for approval.

- The Faculty Development Committee will not review proposals that do not meet these requirements.

VII. Administrative Responsibilities

- The Associate Dean for Research is responsible for ensuring that awardees are meeting the requirements delineated in Section V (i.e., research seminars and journal submissions).
- The academic departments are responsible for administering the grant funds and ensuring appropriate use of grant funds.